

Carlton Parish Council
Approved budget for 2025-26

Report number 2025-02

<i>Numbers in italics are estimates</i>	Actual audited 2022-23	Actual audited 2023-24	Actual & projected 2024-25	BUDGET <i>projected</i> 2025-26	Note
Brought forward at start of financial year [A]	51625.95	53023.96	55785.84	56941.46	a
Receipts					
Precept on H&BBC	8550.00	8575.00	9200.00	10000.00	
VAT refunds	358.85	197.89	555.58	600.00	b
PAYE refund		14.40			c
Bank interest	130.91	678.38	835.00	600.00	
Rents	1.00	1.00	1.00	1.00	
Fee income	1100.00	650.00	783.00	844.00	d
Donations	80.00	1830.00			e
Street light column testing (Hugglescote)		164.58			f
H&BBC P&CIF grant CDJO playbark	610.00				
Jack Patston Charitable Trust		300.00			q
H&BBC CEGF grant for kissing gates			400.00		
H&BBC CEGF grant for noticeboard				300.00	
Total receipts [B]	10830.76	12411.25	11774.58	12345.00	
Total funds [A]+[B]	62456.71	65435.21	67560.42	69286.46	
Recurrent payments <i>These figures exclude VAT</i>					
Clerk salary	1800.00	1680.40	1888.40	3000.00	g
Clerk PAYE	14.40	119.60	361.60	400.00	c
Clerk's costs	492.08	650.57	500.00	650.00	h
Payroll administration	157.00	132.00	132.00	150.00	
Bank charges	130.00	129.00	130.00	130.00	
Cemetery & churchyard maintenance	1378.00	1398.43	1440.38	1483.59	i
Village greens & Little Lane maintenance	501.66	516.71	532.21	548.17	i
Diamond Jubilee Orchard maintenance	315.00	374.45	385.68	397.25	i
Toddlers Play Area annual inspection	69.50	82.50	90.25	100.00	
Toddlers play equipment maintenance	42.81	159.69	50.00	50.00	
Benches and signs maintenance		49.50	78.48		j
Insurance	367.34	389.17	415.17	450.00	
Internal & external audit	80.00	85.00	85.00	90.00	k
LRALC annual subscription	225.93	220.50	323.82	350.00	
Room hires	140.00	130.00	180.00	180.00	
Printing Carlton News	217.90	177.60	300.00	300.00	l
s137 donation Community First Responders	250.00	250.00	250.00	250.00	m
ICO Data Protection Act registration	35.00	35.00	40.00	40.00	
Training	60.00	50.00	317.55	100.00	n
Stationery / administration / sundries	0.00	0.00	20.00	20.00	
s137 donation to PCC for Christmas event	40.00	40.00	50.00	50.00	m
Printing annual report	20.00	23.40	25.00	25.00	
Information kiosk electricity & maintenance	88.41	70.27	110.48	120.00	
Donation to Horticultural Show	40.00	40.00	20.00	50.00	o
Total recurrent payments [C]	6465.03	6803.79	7726.02	8934.01	

Non-recurrent payments

Play bark for Toddlers Play Area	1340.00	1200.00			p
Platinum Jubilee party grant	200.00				
Churchyard wall drainage	232.68				
CDJO gateposts	60.50	57.80			
SID repair	67.00				
Christmas lights for churchyard	403.11				
Coronation tree for churchyard	37.50				
Coronation oak saplings (CDJO & Harry's Grave)	62.50				
Street light column testing		576.00			f
H&BBC election charges		77.40			
Grant - church clock repair		200.00			
Planting trough for CDJO		60.00			
Pensions regulator declaration		120.00			
Reproduction lamp for church gate			365.00		q
Replacement fencing in Cemetery field			1000.00		
Replacement batteries for SID			180.00		
Replacement of stile by kissing gate			747.94		
Repair of church gate				150.00	
Noticeboard for Main St/Barton Rd				1000.00	
Total non-recurrent payments [D]	2403.29	2291.20	2292.94	1150.00	
Total VAT on all payments	564.43	554.38	600.00	550.00	
Total payments [C] + [D] + VAT	9432.75	9649.37	10618.96	10634.01	

Reconciliation

Total funds [A]+[B] <i>carried down</i>	62456.71	65435.21	67560.42	69286.46
Total payments [C] + [D] + VAT <i>subtract</i>	9432.75	9649.37	10618.96	10634.01
End of year balance [E]	53023.96	55785.84	56941.46	58652.45
Carried forward in R&P account book	53023.96	55785.84		

Allocations**Group funds**

Carlton Footpath Group (CFG) Fund	57.01	57.01	57.01	57.01	
Carlton Gardening Group (CGG) Fund	151.12	59.67	59.67	100.00	
Keep Carlton Tidy Group (KCTG) Fund	151.53	151.53	151.53	151.53	
Parish Amenities Fund (PAF)	685.78	2338.18	2038.18	1738.18	r
Total group funds [F]	1045.44	2606.39	2306.39	2046.72	

Reserve funds

Recreational land reserve	39025.00	40025.00	40825.00	42500.00	
PC election reserve	2000.00	2000.00	2000.00	2000.00	
Contingency reserve	4000.00	4000.00	4000.00	4000.00	
Fixed Asset Fund (FAF)	5829.90	6479.90	7129.90	8129.90	s
Total reserve funds [G]	50854.90	52504.90	53954.90	56629.90	

Funds not allocated [E]-[F]-[G]	1123.62	674.55	680.17	-24.17	
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Notes

- a End of year balance carried forward from previous year. Must agree with balance in Receipts & Payments account book.
- b Some VAT in 2022-3 was reclaimed in that year; VAT reclaimed in 2023-4 is for remainder
- c Overpayment of PAYE in 2022-23 recovered in 2023-24
- d Cemetery fee income is estimated as mean of previous three years (p.1891/15 refers)
- e Donations to PAF are now included in income
- f Carlton PC commissioned joint survey which included street lighting columns in Hugglescote
- g Clerk's gross salary increased to £2,250.00 in 2024-25 (p.1929/14a refers)
- h Includes £253.20 internet service provider (website & email), £240 broadband subscription
- i p.1881/5 refers
- j 2023-24 QR code signs; 2024-5 painting materials for Rotary volunteers
- k Fee for 2025-26 audit will be agreed on 8.1.25 but not payable until audit is completed in 2026-27
- l Printing costs are charged to the Parish Amenities Fund. Figures for 2024-5 & 2025-6 are allocated budget (p.1928/12e refers)
- m s137 donations to charities subject to limit; resolved at Annual Finance meeting in January (p.1928/12a, 1930/15 refer)
- n 2024-25 Playground Inspection course; bespoke PC training course (p.1946/3a, 1956/3e refer)
- o p.1928/12b refers
- p Playbark costs may be charged to the Fixed Asset Fund in future
- q p.1956/3e refers
- r This fund wholly comprises donations. Figures for 2024-5 & 2025-6 are balance less budget allocated to Carlton News
- s p.1952/4 refers

Abbreviations

CDJO - Carlton Diamond Jubilee Orchard	CEGF - Community Equipment Grant Fund
H&BBC - Hinckley & Bosworth Borough Council	ICO - Information Commissioners Office
LCC - Leicestershire County Council	LRALC - Leics & Rutland Association of Local Councils
PCC - Parochial Church Council	P&CIF - Parish & Community Initiative Fund
RoW - Rights of Way	SID - Speed Indicator Device

This budget was approved by Carlton Parish Council on 8th January 2025